**TATA MEMORIAL HOSPITAL**

**SCOPE OF WORK**

1. Daily Collection/ Delivery and counting of soiled and washed linen from wards/CSSD/O.T./ICU.
2. Maintaining record of collection / delivery of linen on daily basis and the same should be authenticated by TMH Official.
3. Loading/ unloading of soiled/ clean linen.
4. Transportation of soiled/ clean linen from TMH to contractors’ laundry and back once a day 6.00 am to 10.00am
5. Washing/drying/calendaring/pressing of linen
6. Spotting of stains (blood, body fluid, rust, oil etc) shall be taken care by the contractor.
7. Torn linen to be kept separately for repairing/ condemnation while delivery of washed linen and keeping record of condemned linen.
8. Inward of washed linen should be carried out by the contractor in presence of TMH Staff.
9. Delivery of clean linen should be carried out by the contractor to various wards/ CSSD/O.T./ICU on time given to him.
10. It would be contractor’s responsibility to arrange adequate manpower to complete the work within stipulated period. Minimum 10 persons to be deployed for OT Linen Laundry services.
11. At any circumstances vendor should be able to provide uninterrupted services to TMH, Parel and ACTREC, Kharghar.
12. **The successful bidder shall use following standard washing materials for washing of SoiledLinens:**
13. Industrial Detergent with ISI mark having active agent 35% alkyl benzene sulphanate or equivalent or Clax range product.
14. Alkaline agent-sodium carbonate or equivalent
15. Disinfectant –sodium hypo chloride.
16. Whitening agent- Ultramarine blue.
17. **The successful tenderer shall remove the Blood stains on the Linens before washing. If the quality of wash is not as per the standard or stains are not removed on the Linen, then the same shall be rewashed at no extra cost.**